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**Q : What is Hardware ?**

Ans: The term hardware refers to the physical components of your computer such as mouse, keyboard, monitor etc.

What is Personal Computer ?

What is PC ?

What is Micro Computer ?

**Q : What kinds of Computer Capacity ?**

Ans: 1. RAM

2. ROM

3. Hard Dis

**Q : Elements of CPU ?**

Ans:

**1. Control Unit** = The control unit is responsible for controlling the sequencing and timing of the other elements making up the CPU

**2. Arithmetical Logic Unit ( ALU)** = The ALU performs the Mathematical calculation using data stored within the CPU register.

**3. Register** = The Register are memory storage areas within the CPU that hold the data that is worked on by the ALU.

**4. Bus** = The computer bus transports data between the memory and registers.

**Q : Parts Of Computer ?**

Ans: - CPU

- Type of Memory

- The hard Dis

- Input & Output Devices

**Q : Define Ports of Computer ?**

Ans: 1. USB Port ( Universal Serial Bus)

2. Serial Port

3. Parallel Port

4. Network Port

5. FireWire Port

**Q : What Is Peripheral Device ?**

Ans: All kind of Input & Output Device are joined with system unit.

IBM = International Business Mission

PDA = Personal Digital Assistant = PDA devices use a special pen, rather than a keyboard and can be used for storing, PDA have many built-in features such as Calculator,calender,clock etc.

RAM = Random access Memory

BTS = Base Transceiver Station

CD = Compact Disc

DVD = Digital Versatile Disc

XGA = Extended Graphics Annay

**Q : What work the FireWire Port ?**

Ans: High Data Transferring

**Q : Deference between the operating system & application software ?**

Ans : The Operating System is a special type of program which loads automatically when we start our computer. Such As Windows xp or windows vista etc.

The application programs sit above the operating system. Such as Microsoft word, Microsoft Excel etc.

**Q : What kinds of Accessibility Option ?**

Ans : There are a range of option to improve computer accessibility.

1. Voice recognition software
2. Screen reader software
3. Screen magnifier software
4. On-screen keyboard

**Q : What kind types of Network ?**

Ans : a) LAN ( Local Area Network )

b) WLAN ( Wireless Local Area Network )

c) WAN ( Wide Area Network )

d) Client/server network

**Q : Define Intranet and Extranet ?**

Ans: An Intranet is a smaller,closed version of the Internet, which can only be accessed by authorised members of an organisation. Such As company documents, search databases,schedul meeting etc.

An Extranet is an Intranet which is partially accessible to authorised outsider.

**Q : Define Broadband & dial-up Internet connection service ?**

Ans : **Broadband Internet** = A broadband Internet connection means that you are permanently connected to the Internet.

***Characteristics of abroadband Internet connection:***

*Always on*

*Flat fee payment*

*High speed access*

*Risk of intruder attack*

**Dial-up Internet** = We were Charged for every second that you connected to the Internet. As a result most people, spend most of the time not actually connected to the Internet.

**Q : What kind of Internet connection option ?**

Ans : a) Phone line

b) Cable

c) Mobile Phone

d) Wireless

e) Setellite

**Q : What are the Internet service for consumer ?**

1. E-commerce
2. E-banking
3. E-government
4. E-learning
5. E-teleworking

**Q : Write down the Advantage of E-commerce ?**

Ans: 1) Large stock range

2) Detailed Product Information

3) Ability to compare price

4) Equal delivery to town and country

Disadvantage of E-commerce

1. Possible credit card fraud
2. Is the web sit genuine ?
3. What about returning faulty goods ?
4. How are you covered when you purchase goods from another country ?
5. Can you talk to a real person ?

**Q : Write down the Advantage of E-government ?**

Ans: 1) Census

2) Vehicle registration

3) Revenue collection

4) Electronic voting

**Communication**

1. e-mail = Electronic mail = Email allows we to send a message to another person almost instantly, anywhere in the World.
2. IM = Instant messaging = IM provides a mechanism for real-time communication between two or more people sending text message via their computers.
3. VOIP = Voice over internet protocol = VOIP is a technology that allows we to talk with other people via the Internet.
4. RSS = Really simple syndication = A RSS document is called a ‘feel’ or ‘channel’.
5. Blogging ( web logs )
6. Podcasts = The term podcast is a combination of the words ipod & broadcast. A poscast is a way of providing content such as radio program.

**Health**

**Q : What is ergonomics ?**

Ans: Ergonomics covers the physical environment and design of equipment to maximise the quality of an employee wellbeing.

**Q : What is Repetitive Strain Injury ( RSI ) ?**

Ans : Repetitive Strain Injury ( RSI ) is a condition caused by constant use of the keyboard or mouse.

**Q : How Many Pane available in back stage view ?**

Ans : There are 3 pan in back stage view. such as left, right, middle.

**Q : What is back stage view ?**

Ans: When we click at the file tab of ribbon which window we get is called the back stage.

**Q : How to show/view your computer detail ?**

Ans : Control panel => System

**Q : What is File ?**

Ans : When we save a document to our hard drive, it become a file, It has a name, so that we can separate it from other file. Such as Excel file, Word file etc.

**Q : What is Folder ?**

Ans : A folder is a storage unit or container, like a file. It also has a name. A folder is not a file but it can contain files.

**Q : What is Sub Folder ?**

Ans : When we a folder in other folder create.

**Q : How Many views include with file explorer and what are they ?**

Ans : 1. Extra large icon

2. Small icon

3. Tiles

4. Large icon

5. List

6. Content

7. Medium icon

8. Detail

**Q : What is Program File ?**

Ans: Program file contain program and we can run it. when we dabble click on an executable file, them the file will run the program within it.

**Q : What is Data File ?**

Ans : Data file is a computer file which stores data to be used by a computer application or system.